

INDUSTRY AFFILIATIONS Document Security Solutions is

an 8a Certified Service,



Disabled Veteran Owned Small Business (SDVOSB),



Multiple GSA Award Contractor



Contract Holder

## SERVICE OFFERINGS

### SHREDDING

DSS is a nationwide, single source provider for teams providing shredding services and the latest in destruction technologies for non-classified and classified hard drive and electronic media in 41 metropolitan markets and 25 states with access to a fleet of over 136 shredding trucks!

### DOCUMENT SCANNING/DIGITIZATION

DSS provides bulk scanning services and project organization with flexible and secure cloud-based retrieval solutions. We can enable conversion of your paper or microfilm microfiche records to controlled-access digital libraries.

### ELECTRONIC RECORDS MANAGEMENT

DSS systematically manages the creation, maintenance, use and disposal of an organization's records, including the evidence and information of activities and transactions within the organization. We also safeguard individual records by creating unbreakable audit trails of accountability and chain of custody.

We are your one stop shop offering integrated solutions for the entire life cycle of your critical documents.